 **บันทึกข้อความ**

**ส่วนราชการ** โรงเรียนบ้านแทงวิทยา ตำบลซำ อำเภอเมืองศรีสะเกษ จังหวัดศรีสะเกษ

**ที่** / **วันที่**

**เรื่อง**

เรียน ผู้อำนวยการโรงเรียนบ้านแทงวิทยา

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 จึงเรียนมาเพื่อโปรดทราบและพิจารณา

 (ลงชื่อ)..................................................

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 ตำแหน่ง......................................................

* ทราบ

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 (นายอาคม คงเมือง)

 ผู้อำนวยการโรงเรียนบ้านแทงวิทยา